

# PAOLO QUINTONG

OAA ASSOCIATE | AIA ASSOCIATE  
115 Echo Ridge Crescent, Woodbridge, Ontario, L4H 2K2

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437-499-0476

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## PROFILE

A well-rounded professional with 10 years of experience in architecture and construction, specializing in developing design concepts and communicating them through strong technical expertise. Advanced in AutoCAD and Revit for drafting and Building Information Modeling, with a keen eye for visualization and perspective development using 3ds Max and SketchUp. Skilled in coordinating with MEP disciplines and experienced in managing interdisciplinary design processes. Gained familiarity with the Ontario Building Code and Ontario Electrical Code through both academic study and practical application. Experienced in overseeing design and construction services from concept through implementation.

## HIGHLIGHT OF QUALIFICATIONS

- Graduated from a 5-year Bachelor of Science in Architecture and a 3-year Architecture Technology
- 10 years of professional experience in the architecture and construction industry
- Strong skills in design development, visualization, and project coordination

## AREA OF EXPERTISE

- Architecture Design
- Construction Drawings
- Project Presentations
- Building Information Modeling
- Project Coordination

## TECHNICAL SKILLS

- Drafting & BIM: AutoCAD, Revit, Navisworks, Bluebeam,
- 3D Modeling: Sketchup, 3DS Max, FormIt, V-Ray, Lumion, Unreal 5
- Image and Video Editing: Photoshop, Lightroom, Premiere Pro, After Effects
- Other skills: Procore, PlanSwift, Trimble Field Link, Revizto, Dalux, Microsoft Office, WordPress,

## EDUCATION AND TRAINING

### **BACHELOR OF SCIENCE IN ARCHITECTURE - Ateneo de Davao University, Philippines 2008**

- **Academic Projects:** Completed full construction drawing sets for: regional hospital, mid-rise commercial complex, airport terminal, water theme park, museum and cultural center, shopping centre, public library, youth correction facility, casual dining resto, primary school, two storey townhouses, and a one storey residential building.
- **Thesis:** A Study on Interior Landscaping Through Perception Analysis: A Proposed Tropical Shopping Mall

### **ADVANCED DIPLOMA IN ARCHITECTURE TECHNOLOGY - Centennial College, Scarborough, Ontario 2024**

- **Academic Projects:** Completed full construction drawing sets for: strip mall, primary school, retirement home, and multi-use residential complex

## RELATED WORK EXPERIENCE

### **BIM COORDINATOR at Guild Electric Limited, Scarborough, ON, M1P 4Y5 – August 2024 - Present**

- Manage and oversee BIM models to ensure accuracy, consistency, and compliance with project standards.
- Coordinate with multidisciplinary teams to integrate design elements and resolve clashes.
- Facilitate collaboration between project stakeholders through the use of Revit, AutoCAD, and Navisworks.
- Develop and enforce BIM standards across the project lifecycle
- Monitor and update BIM models throughout the design and construction phases.
- Generate and manage project documentation and reports related to BIM deliverables.

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## Projects Involved:

- Peel Regional Police Operational Support Facility, June 5, 2023 – April 18, 2028 - 8100 Mississauga Road,
- University of Toronto Woodsworth College, Academic Building – Sept 15, 2023 – March 8, 2027, 119 St. George Street, Toronto, M5S 1A9
- Fredericton Performing Arts Center, Dec 7, 2024 – Feb 7, 2027 - 580 King Street
- Equinix TR6 – 2 Data Center, Nov 215, 2023 – May 28, 2024 - 30 Bramtree Court, Brampton, M5S 3H3

## ARCHITECT at Arqitecto , Philippines – August 2018 to December 2022

- Initiated client management through service contracts and agreements for both regular design and design-build services.
- Developed schematics from design sketches into 3D render presentations for client approval.
- Provided architectural drawings including site development plans, floor plans, elevations, sections, ceiling plans, and details.
- Produced structural and MEP plans in coordination with engineers for approval.
- Prepared material specifications and cost estimates, coordinating directly with suppliers.
- Coordinated with contractors and consultants to ensure design quality and adherence to project documents.
- Created detailed construction drawings and comprehensive project documentation.
- Managed and supervised on-site construction activities to maintain quality control.
- Administered contracts including sub-contractor submissions, change orders, and payment applications.
- Resolved design-related issues during the post-construction phase.
- Handled commissioning of systems and components, and facilitated project handover to clients.

## Projects Involved:

- Dakak Restaurant - Restaurant Schematics, 2022
- Williams Commercial Center - Two Storey Commercial Construction, 2021
- Sharesource Office - Office Interior Renovation, 2020
- Butiong Residence - Two Storey Residential Construction, 2020
- Faith Tabernacle - Church Façade Renovation, 2020
- Betos Residence - Residential Interior Renovation, 2019
- Nefiel Residence, Residential Extension, 2019
- Cake Gallerie Café - Coffeeshop Interior Renovation and Expansion, 2018
- Canave Mausoleum - Two Storey Private Monument, 2018

## 3D RENDERER at Focusinc Groups, Philippines – November 2014 to March 2016

- Draft projects using AutoCAD based off architects sketches and develop them into 3D models
- Produce interior renderings of apartments guided by the provided concept board.
- Provide photo match renderings for design analysis of exterior apartments using V-Ray and Photoshop.
- Develop lighting study for interiors using IES lighting models

## PROJECT DESIGNER at Gravity + Form PTE LTD, Singapore – July 2011 to August 2013

- Assisted in designing all hotel suites and associated amenities for hospitality.
- Assisted architects in the development of architectural and interior design concepts.
- Prepared layouts based on interior design mood boards and project requirements.
- Followed established design diagrams and planning strategies developed by the project team.
- Participated in notable projects including the Shaoyang Hotel, China, The Fullerton Hotel Singapore and Dover Street Market.

## DRAFTING TECHNICIAN at Kisan Lu Lands Realty, Philippines – November 2009 to March 2011

- Produce AutoCAD architectural drawings and other disciplines such as structural, plumbing and electrical.
- Evaluate the suitability of architectural finishes for integration into 3D presentations.
- Calibrating professional cameras to capture material details accurately for texture use.
- Construct Google SketchUp models for architectural projects, both exterior and interior elements.
- Deliver photorealistic renderings with V-Ray, intended for brochures and other promotional materials.

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- Refine images for textures and output using Adobe Photoshop.
- Use of photometric lighting study on 3DS Max and V-Ray.
- Model various plant types for potential incorporation into the actual landscape design.

## **INTERN / SITE SUPERVISOR at Salac Green World Architects, Philippines – August 2008 to October 2009**

- Translate the architect's design sketches onto architectural drawings through AutoCAD.
- Generate 3D models based on architect sketches.
- Prepare material specifications and project cost estimates, as provided by the architect.
- Record on-site activities, procurement control, labor attendance, and quality assurance.
- Facilitating the flow of information from the construction site to the head office.
- Compile shop drawings originally prepared by the architect for use in as-built drawing documents.
- Conduct surveys, gather measurements, identify lot bearings, and capture project site images, all of which serve as essential data for project development.